

Rising Sun Board of Works
May 30, 2019
6:00 PM City Hall

Call to order/Pledge

Mayor Bascom called the meeting to order with the Pledge of Allegiance. The following Board Members were present: Sheena Graham, Bud Radcliff and Brent Bascom. Others in attendance were Chief of Police Rodney Rimstidt, Project Manager Mike Northcutt, Attorney Andy Baudendistel, Chandra Mattingly with Register Publications, Lawrence Brightwell and various others here for the Swearing in Ceremony.

Minutes

Minutes of the April 25, 2019 Board of Works Meeting were distributed to Board Members prior to the BOW meeting. After discussion, a motion was made by Sheena Graham to approve the minutes as written for the April 25, 2019 Board of Works meeting, 2nd by Bud Radcliff; motion carried 3-0.

Swearing in of Officers Hoover and Potraffke

Mayor Bascom presented an Oath of Office to Officer Harlis Steven Hoover and Officer Bryce Potraffke.

Police Department—Chief Rodney Rimstidt

Chief Rimstidt presented a report to Board Members See Attached Exhibit A. Some of the items in the report are noted as follows:

- Officer Hoover and Officer Potraffke both started May 13th and are doing field training and riding with other Officers.
- School Resource Officer David Jackson submitted a Letter of Resignation effective 6/30/19. Rimstidt stated the Resource Officer position paid \$42,000/ year with no benefits. The City provides a vehicle, uniform and gun for the position. The school reimburses the City with grant funds on an annual basis. Rimstidt stated there are a lot of rules and regulations with the Resource Officer position as well. Rodney offered a solution to the RSO position is to make it a full-time position with the same pay and benefits. The position could then be opened to the more experienced officers of the PD first. This officer could be used during the off-school year to help cover shifts and reduce overtime.
- Lt. Browning completed the shotgun training. Browning now can train the department in hand gun and shotgun training.

- 2019 Dodge Charger has been received and is in service.
- Body Armor shipping date is June 3.
- RSRF Grants submitted for tasers and mobile data terminals—awaiting quarterly award notification.

Project Manager –Mike Northcutt

Northcutt reported the following to the Board:

- **Education Center HVAC Unit**—Mike received a cost to install a heating and air unit for installation at the Education Center on Smart Drive. Costs from Watkins Heating and Air LLC is 4,798.85. He stated if it gets over 80 degrees in the classroom, they send the kids home. See Attached Exhibit B. There was also a cost for a capacitor of \$93.00. See Attached Exhibit C. There was a water heater rusted out that was also replaced. Mark Rowell installed this but Northcutt has no invoice at this time. After discussion a motion was made by Sheena Graham to approve the bills from Watkins for the heating and cooling costs, 2nd by Bud Radcliff; motion carried 3-0.
- **Complaint filed by Connie Smith regarding —Eldridge Property at 522 Fourth Street, RS**—Mike presented the completed Complaint Form. See Attached Exhibit D. There was discussion regarding the property and complaint. It was determined the Street Commissioner can request a letter to be sent to any Property owner within the City for the removal of weeds and grass over 6 inches high, rank vegetation, animal matter, trash and other disagreeable substances from yards, porches and any other outside locations. Clerk Treasurer Gipson stated this has been done before and has been effective at times. She stated there is a process that is followed to get this accomplished. Gipson clarified if the property is not mowed within 10 days of sending the letter the Street Commissioner will request a cost from a person or company to mow the property (mowing lien). If the company is approved to mow the property this cost will come from the Council budget each time it is mowed. The City bills the property owner but this is not normally paid immediately. If it is not paid --a lien is filed on the property. So, this money may come back into the City but it could be 6 months, or 6 years, or never. After discussion a motion was made by Brent Bascom to request Street Commissioner Paul Bovard to start the process to send a mowing letter to the owner of the property located at 522 Fourth Street, Rising Sun, IN, 2nd by Bud Radcliff; motion carried 3-0.

- **Complaint from Mike Padgett regarding –Brady Graff at 506 Willow – Weeds and High Grass.** Northcutt informed the Board he called the Real Estate Agent who informed him the property is set for closing on June 7th. The Agent stated they would get someone out to mow the yard.
- **Complaint from Debbie Gregory regarding –C Barricklow property 435 S Mulberry Street. Weeds and high Grass and other clean up issues.** According to Mike this property has been mowed but other concerns will be addressed at the Plan Commission meeting.
- **Kayakers**—Mike noted there will be a group of kayakers camping at Arnold’s Creek on June 6. This was approved by Council and the Park Board a few months back.
- **Community Crossing Project**—Mike informed Council Bids for the 2 Community Crossing Projects will be opened on June 13 at 10 am. He requests a special council meeting be held 6/20/19 at 6pm to approve and award the Community Crossing Grant projects.


Miscellaneous

- Nuisance, Mowing/Clean-up, Un-Safe Building Code-- There was some discussion regarding the process for the Un-Safe Building Code and the Mowing Clean up Ordinance. Attorney Baudendistel stated the Ordinance for Nuisance, Mowing/Cleanup has some clerical errors but the process is up to date and the Ordinance follows the Statute. Lawrence stated he is just frustrated when he invests in the community and others don’t care enough to keep their property clean.
- Erma Jean Thies questioned if the City was interested in purchasing her property. She stated a few months back a white SUV with Ohio plates pulled in across the street from her property and started taking pictures and video. Just caused her concerns that maybe the City wanted her property. After some discussion it was determined the vehicle may have been a news station here to get interviews regarding legislation passed that could potentially have a negative impact on RS. Thies stated another time a blue car sat in her driveway—had a couple young fellows in it. After some discussion Ms. Thies was told to call the PD if this happens again and they will address these concerns with the people in the vehicles.

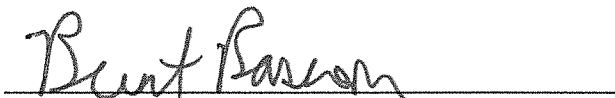
- Clerk Treasurer Gipson presented a bill from LM Improvements in the amount of \$1,000 to tear out and replace 2 sections of City Sidewalks along the river park. See Attached Exhibit E. After discussion a motion was made by Bud Radcliff to approve this \$1,000 cost, 2nd by Sheena Graham; motion carried 3-0.
- Clerk Treasurer Gipson presented a bill from Howard Excavating Inc. in the amount of \$5,665 to make repairs at the City Pool. See Attached Exhibit F. Clerk Treasurer Gipson stated Street Commissioner Bovard had approved the invoiced work. After discussion a motion was made by Bud Radcliff to approve this \$5,665 cost, 2nd by Sheena Graham; motion carried 3-0.

With nothing further before the Board, a motion was made by Bud Radcliff to adjourn, 2nd by Sheena Graham, motion carried 3-0. Meeting adjourned at 6:51 pm.


Attest:



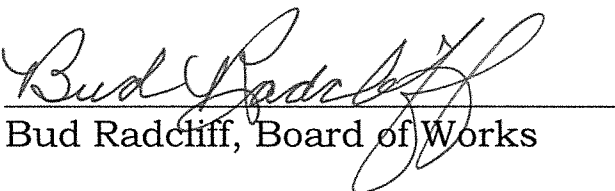
Rae Baker Gipson, Clerk Treasurer



Brent Bascom, Mayor/BOW



Sheena Graham, Board of Works



Bud Radcliff, Board of Works



RISING SUN POLICE DEPARTMENT

Exhibit A

300 South Poplar Street
Rising Sun, Indiana 47040
Ph. 812-438-3737 • Fax 812-438-2023
mail@risingsunpolice.net • www.risingsunpolice.net

To: Rising Sun Board of Public Works and Safety

May 30, 2019 Meeting

Personnel

Officer's Hoover and Potraffke both started May 13 and are currently in a Field Training Program and riding with other Officers of the department.

School Resource Officer David Jackson submitted a Letter of Resignation affective 6/30/2019. At this time a replacement has not been found.

Overtime

162 hours of overtime was paid in May. Below is a breakdown:

<u>Shift Coverage</u>	<u>Court</u>	<u>Training</u>
104	17	41

224 hours of Employee Benefit Time was expended in May.

<u>Vacation</u>	<u>PTO</u>
216	8

Training

Lt. Browning attended and completed the Shotgun Instructor's course at ILEA.

Vehicle and Equipment

Vehicle

The 2019 Dodge Charger RWD PPV was received and placed into service.

Body Armor

Expected ship date is June 3

Tasers.

Grant submitted and awaiting the Rising Sun Regional Foundation.

Mobile Data Terminals

Grant submitted and awaiting the Rising Sun Regional Foundation.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Norman R. Rimstidt". The signature is written in a cursive style with a large, sweeping flourish at the end.

Norman R. Rimstidt
Chief of Police

Exhibit B

RECEIVED
MAY 29 2019

Watkins Heating and Air LLC



Rising Sun Indiana

Invoice

BY HW

WATKINS HEATING and AIR LLC
12815 Mary Ann CT
Rising Sun, IN 47040
Mobile Phone: 812-584-1874
wmwatkins1620@gmail.com

Invoice Number: I190529563
Invoice Date: 05/29/2019
Payment Terms: Payment 15 days after invoice date
Invoice Due Date: 06/13/2019
Invoice Creation: 05/29/2019
Date: 11:53
Invoice Amount: 93.00
Created By: William Watkins

Bill To
Education Center of Rising Sun
P.O. Box 170 591 Smart Drive
Rising Sun, IN 47040

Ship To
Education Center of Rising Sun

Item #	Item Name	Quantity	Unit Price	Taxable	Total
1084	Diagnostic Fee/ Service Call Diagnostic fee	1.00	75.00		75.00
1235	Start Capacitor 50/5 uf capacitor	1.00	18.00		18.00

Comments:
Computer classroom #2, not cooling.
Start capacitor was bad, replaced it.

Subtotal: \$ 93.00
Invoice Amount \$ 93.00

OK TO PAY

Date: May 29, 2019

Signature: William Watkins

V-954

425 001 315

Watkins Heating and Air LLC



Rising Sun Indiana

WATKINS HEATING and AIR LLC
12815 Mary Ann CT
Rising Sun, IN 47040
Mobile Phone: 812-584-1874
wmwatkins1620@gmail.com

R E C E I V E D
MAY 14 2019
BY HW

Exhibit C
OK TO PAY
Date: May 14, 2019
Signature: William Watkins Northcutt

Invoice

Invoice Number: 1190506547
Invoice Date: 05/06/2019
Payment Terms: Payment 15 days after invoice date
Invoice Due Date: 05/21/2019
Invoice Creation Date: 05/06/2019
Date: 09:19
Invoice Amount: 4,798.85
Created By: William Watkins

Bill To
Education Center of Rising Sun
P.O. Box 170 591 Smart Drive
Rising Sun, IN 47040

Ship To
Head Start Classroom

Item #	Item Name	Quantity	Unit Price	Taxable	Total
1720	TEM6AOC36H31SA 3 ton variable sp air handler	1.00	1,264.39		1,264.39
1723	BAYHTR1510BRKC 10 KW Heater	1.00	98.65		98.65
1722	4A6H4036G1000A Split System HP 3 ton	1.00	1,801.51		1,801.51
1721	BAYLEGS007 7" Risers	1.00	34.30		34.30
1617	labor & misc parts	1.00	1,600.00		1,600.00

Comments:

American Standard split system heat pump, SEER 14. I have quoted you a new system, because R22 units are no longer available. R410A operates at much higher pressures, and your R22 coil is 20+ years old. A new evaporator coil will not fit in old air handler, due to the increase in physical size because of the SEER rating.

Subtotal: \$ 4,798.85
Invoice Amount \$ 4,798.85

verbal ok from Mike Northcutt, Emergency.

*Head start class room discussed with
Mayer Brent Pearson for approval
mwp*

Complaint Form

Date 05-09-19 Name of Complainant Connie L. Smith

Address 604 4th St., R.S. 47040

Phone No. 812-438-3610
cell # 812-584-2644

Owner of Property ^{VACATED} Eric + Rebecca Eldridge — USDA holds mortgage.

Address 522 4th St., R.S. 47040

Type of Complaint please circle one or more of the following:

Noxious Weeds and Detrimental Plants - Grass or Weed or Rank Vegetation (Over 6 Inches),

Animal Matter Feces or Carcasses, Grass Clippings in Road Way or Alley, Littering on Public or

Private Property, Accumulation Trash, Junk or Rubbish, Stagnant Pools of Water, Abandoned

Vehicle on Public or Private Property, Unsafe Building or Structure, Unauthorized Noise or

Other Eldridges vacated property + filed bankruptcy 4 years ago.

Home has been abandoned since. USDA has refused my efforts to purchase property.

Description of Location and Nature of Complaint Yard needs mowed + weeds need to be removed. Roof has tarp on it. It is falling down every day from neglect. Large tree that borders my property is dying so every rain storm leaves branches + new debris in my driveway and yard.

Signed By: Connie L. Smith

See back for more info.

- Fully Insured
- Free Estimates
- Light Construction
- Driveways
- Patios

Exhibit E **CONTRACT**
L.M. Improvements

812-290-3981

V-935

270 005 231

- Stamped Concrete Sidewalks
- Garage Floors
- Retaining Walls
- Stucco Work

Submitted To:

Name City of Rising Sun
 Street _____
 City _____ State _____
 Phone _____

Work to be Performed At:

Street _____
 City _____ State _____
 Date of Plans _____ Architect _____

We hereby propose to furnish the materials and perform the labor necessary for the completion of:

Tear out and replace city sidewalk blocks along the river at city park.

OK TO PAY

Date: 5/16/19

Signature: [Signature]

R E C E I V E D
 MAY 08 2019

BY KR

Total
\$ 1,000.00

All material is guaranteed to be as specified, and the above work to be performed in accordance with the drawings and specifications submitted for above work and completed in a substantial workmanlike manner for the sum of _____ Dollars (\$ _____).

with payments to be made as follows: _____

Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance upon above work. Workmen's Compensation and Public Liability Insurance on above work to be taken out by _____

Respectfully submitted _____

Per _____

Note: This proposal may be withdrawn by us if not accepted

within _____ days.

ACCEPTANCE OF PROPOSAL

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature Louis Masley

Date 5-7-2019

Signature _____

Exhibit F

Howard Excavating, Inc.
593 Tanner Ave.
Greendale, IN 47025
(812) 537-0013, (812) 584-4923

RECEIVED
MAY 21 2019
BY HW

Customer:
City of Rising Sun
Rising Sun, IN

Invoice: 2019-001
Date: 5/20/2019

Date of Service	Description of Work		Hours	Total (\$)
5/1/2019	Rising Sun Pool Renovation - Ran tests, located leaks, picked up parts, repaired leaks, backfilled, & poured concrete.	Dump Truck		\$ -
		Bobcat		\$ -
		Laborer	1	\$ 55.00
5/6/2019	Same as above.	Dump Truck	2	\$ 150.00
		Bobcat		\$ -
		Laborer	2	\$ 110.00
5/9/2019	Same as above.	Bobcat		\$ -
		Truck	4	\$ 360.00
		Laborer	4	\$ 220.00
5/13/2019	Same as above.	Laborer	8	\$ 440.00
		Laborer	8	\$ 440.00
		Laborer	8	\$ 440.00
5/14/2019	Same as above.	Bobcat	4	\$ 300.00
		Truck		\$ -
		Laborer	4	\$ 220.00
5/16/2019	Same as above.	Bobcat		\$ -
		Truck	1	\$ 90.00
		Laborer	3	\$ 165.00
5/17/2019	Same as above.	Bobcat	5	\$ 375.00
		Truck	1	\$ 90.00
		Laborer	4	\$ 220.00
		Laborer	4	\$ 220.00
		Laborer	6	\$ 330.00
5/18/2019	Same as above.	Bobcat		\$ -
		Truck	1	\$ 90.00
		Laborer	2	\$ 110.00
	Materials	Piping Supplies		\$ 570.00
		Rebar		\$ 50.00
		Concrete		\$ 550.00
		Misc Supplies		\$ 70.00
			TOTAL	\$ 5,665.00

OK TO PAY

Date: _____

Signature: _____

CERTIFICATE OF INSURANCE

- THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY -

CERTIFICATE HOLDER COPY

AND NUMBER OF AGENCY INSURANCE ASSOCS INC HARRISON AVE HARRISON, OH 45030-1329 513-202-0099	DATE ISSUED 12/29/2018 NAME AND ADDRESS OF CERTIFICATE HOLDER S & G HOWARD HOMES LLC 593 TANNER AVENUE LAWRENCEBURG IN 47035
NAME AND ADDRESS OF NAMED INSURED HOWARD EXCAVATING INC * 593 TANNER AVE LAWRENCEBURG IN 47025-1401	<div style="font-size: 2em; border: 1px solid black; padding: 5px; display: inline-block;"> RECEIVED MAY 21 2019 BY <i>HW</i> </div>

This is to certify that policies, as indicated by Policy Number below, are in force for the Named Insured at the time that the certificate is being issued.

TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE	POLICY EXPIRATION DATE	LIMITS OF INSURANCE
GENERAL LIABILITY COMMERCIAL GENERAL LIABILITY OCCURRENCE FORM GEN'L AGGREGATE LIMIT APPLIES PER POLICY ADDITIONAL INSURED	Q380152659	02/01/2019	02/01/2020	EACH OCCURRENCE \$ 1000000
				FIRE DAMAGE (Any one premises) \$ 1000000
				MED EXP (Any one person) \$ 5000
				PERSONAL & ADV INJURY \$ 1000000
				GENERAL AGGREGATE \$ 2000000
				PRODUCTS-COMP/OP AGG \$ 2000000
AUTOMOBILE LIABILITY TO (OWNED, HIRED, OWNED)	Q020131261	02/01/2019	02/01/2020	BODILY INJURY (EACH PERSON) \$
				BODILY INJURY (EACH ACCIDENT) \$
				PROPERTY DAMAGE \$
				BODILY INJURY AND PROPERTY DAMAGE COMBINED \$ 1000000
EXCESS LIABILITY OCCURRENCE FORM	Q260170882	02/01/2019	02/01/2020	EACH OCCURRENCE 1000000
				AGGREGATE 1000000
WORKERS COMPENSATION AND EMPLOYERS LIABILITY	Q860102295	02/01/2019	02/01/2020	STATUTORY
				BODILY ACCIDENT \$ 500000 EACH ACCIDENT
				INJURY DISEASE \$ 500000 POLICY LIMIT
				BY DISEASE \$ 500000 EACH EMPLOYEE

DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/EXCLUSIONS ADDED BY ENDORSEMENT/SPECIAL PROVISIONS

EXCL-EXPLOSION, COLLAPSE & UNDERGROUND PROPERTY DAMAGE HAZARD-EXPLOSION

CANCELLATION: SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

THIS CERTIFICATE IS ISSUED FOR INFORMATION PURPOSES ONLY AND CONFERS NO RIGHTS ON THE CERTIFICATE HOLDER. IT DOES NOT AFFIRMATIVELY OR NEGATIVELY LIST, AMEND, EXTEND OR OTHERWISE VARY THE TERMS, EXCLUSIONS AND CONDITIONS OF INSURANCE COVERAGE CONTAINED IN THE POLICY(IES) INDICATED ABOVE. THE TERMS AND CONDITIONS OF THE POLICY(IES) GOVERN THE INSURANCE COVERAGE AS APPLIED TO ANY GIVEN SITUATION. LIMITS SHOWN MAY HAVE BEEN REDUCED BY CLAIMS PAID. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER AND CERTIFICATE HOLDER.

ERIE INSURANCE

SEE REVERSE SIDE

AUTHORIZED REPRESENTATIVE
Marc Cipriani

Howard Excavating, Inc.
593 Tanner Ave
Greendale, IN 47025
(812) 537-0013

R E C E I V E D
MAY 21 2019
BY HW

March 24, 2019

City of Rising Sun
Utility Department
200 North Walnut Street
Rising Sun, IN 47040

Dear Sirs:

Howard Excavating, Inc. is pleased to provide 2019 billing rates. These rates will be effective from January 1, 2019 through December 31, 2019.

<u>Description of Services</u>	<u>Billing Rate per Hour</u>
120 Excavator with Operator	\$135.00
Mini Excavator with Operator	\$95.00
Bobcat with Operator	\$90.00
Single Axle Dump Truck with Driver	\$75.00
Utility Truck	\$40.00
Laborer	\$55.00
Operator	\$60.00
<u>Miscellaneous Services</u>	
Underground Boring	\$14.00 per Linear Foot
Compressor with attachments	\$28.00 per hour

Howard Excavating, Inc. looks forward to an excellent working relationship with the City of Rising Sun. If you have any questions, please call me at (812) 584-4923.

Thank You,

Ryan Howard
Howard Excavating, Inc.